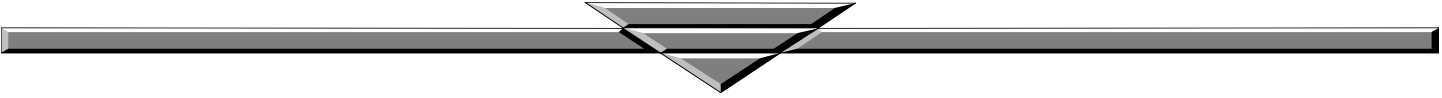


HAWTHORNE, NEW JERSEY



Tuesday, December 13, 2022  
Regular Meeting – 6:00 P.M.  
Board of Education Meeting Room


This Meeting is Being Recorded

MEMBERS OF THE BOARD

Abigail Goff, President  
Alex Clavijo, Vice President

Joseph Carr  
Jennifer Ehrentraut  
Alma Morel  
Anthony Puluse  
Bruce Reicher  
Jay Shortway  
Marco Totaro

Richard A. Spirito, Superintendent of Schools  
Cheryl Ambrose, Business Administrator/Board Secretary



Next Meeting  
Reorganization Meeting  
January 3, 2023 at 7:00 P.M.

Regular Meeting  
January 24, 2023 at 7:00 P.M.



**MEETING CALLED TO ORDER:**

**Time:** \_\_\_\_\_

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr			
Alex Clavijo			
Jennifer Ehrentraut			
Alma Morel			
Anthony Puluse			
Bruce Reicher			
Jay Shortway			
Marco Totaro			
Abigail Goff			

Also Present: Richard A. Spirito, Superintendent of Schools  
 Cheryl Ambrose, Business Administrator/Board Secretary  
 And approximately \_\_\_\_\_ members of the public.

**FLAG SALUTE:**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY:**

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law



**CORRESPONDENCE:**

**PRESENTATIONS:**

- NJSBA Presentation of Strategic Planning

**REPORTS:**

- A. Student Council Representative's Report – Paul Duerr
- B. Superintendent’s Report - Richard A. Spirito
  - Health Curriculum Update – Dr. Kristen Trabona

**CURRICULUM AND INSTRUCTION:**

**Bruce Reicher, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
LMS	Student Council	Various Locations in Hawthorne	HPS	\$0.00	\$0.00
LMS	Network – Grade 6	Haskell Public Schools	HPS	\$0.00	\$0.00
LMS	Enrichment – Network – Grades 7&8	Wanaque Public School	HPS	\$0.00	\$0.00
LMS	Enrichment – Network – Grades 6-8	Lakeside Middle School	HPS	\$0.00	\$0.00
LMS	8 <sup>th</sup> Grade LMS Band	Dorney Park	TBD	\$55.00	\$0.00
HHS	Hope Program	Pony Power Therapies	HPS	\$25.00	\$0.00
HHS	Anatomy/Physiology & AP Biology	Da Vinci Science Center: Body Worlds RX	HPS	\$15.00	\$0.00
HHS	AP Environmental Science	Hackensack Riverkeeper	HPS	\$22.00	\$0.00

- CI-2. Agreement with St. Joseph’s School for the Blind for a one-time Functional Vision Assessment for one (1) student (file #120122) in the amount of \$150.00 per hour.
- CI-3. Agreement with Bergen County Special Services School District, Educational Enterprises Division, for an Auditory Verbal Techniques/Consultative Services for one (1) student (file #120222) for the 2022-2023 school year. Services will not to exceed \$5,280.00.
- CI-4. Agreement with Bergen County Special Services School District, Educational Services School District, Educational Services Division, for Home Instruction for a maximum of four and one-half hours (4.5) weekly, Effective December 2022 through June 2023. Services not to exceed \$16,050.00 (student file# 120722)
- CI-5. Agreement with Learn Well to provide one student with 10 hours of educational services per week at a rate of \$55.00 per hour. (student file # 120822)

- CI- 6. Approval of home instruction for Hawthorne resident pupil as follows:
  - a. Student (file #120322) – Instruction starting date: 11/18/22  
Home Instructor – Kristine Blau (Utilizing ABA Home Therapy)
  - b. Student (file #120722) – Instruction starting date: 12/6/2022  
Home Instructor(s) – Osvaldo Duran, Carol Murphy
- CI-7. Approval of home instruction for students enrolled in the HOPE program as follows:
  - a. Student (file #120422) — Instruction starting date: 11/17/22  
Home Instructor(s) – Educere
- \*CI-8 Agreement with Bergen County Special Services School District, Educational Enterprises Division, for an Educational Evaluation for one (1) student (file #120922) for the 2022-2023 school year. Services will not to exceed \$790.00.
- \*CI-9. Agreement with Bergen County Special Services School District, Educational Enterprises Division, for a Speech and Language Evaluation for one (1) student (file #120922) for the 2022-2023 school year. Services will not to exceed \$790.00.
- \*CI-10. Agreement with Bergen County Special Services School District, Educational Enterprises Division, for a Psychological Evaluation for one (1) student (file #120922) for the 2022-2023 school year. Services will not to exceed \$790.00.
- \*CI-11. Amended Agreement with William Paterson University for the Transitional Program for one (1) student (file #121022) for the 2022-2023 school year at a cost of \$6,299.00.

**Board of Education Roll Call Vote**

	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL:**

**Jennifer Ehrentraut, Chairperson**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

<b>Item #</b>	<b>Name</b>	<b>Action</b>	<b>Position</b>	<b>Degree /Step</b>	<b>Salary</b>	<b>School</b>	<b>Effective Date</b>	<b>Notice Date or Ending Date</b>	<b>Reason/ Account</b>
P-1.	Cassidy Rodenberg	Resign	ESSER BSI Teacher	n/a	n/a	WS	1/13/23 or sooner based on filling the position	n/a	Resignation
P-2.	Marta Gomez; Wilbania Torres	Extra Duty	Curriculum Writing Revision of Spanish 1-4	n/a	\$34.77 per hour, not to exceed 30 hours each	District	2022-2023 SY	n/a	Curriculum Writing
P-3.	Marchelle Roniet	Resign	Musical Director	n/a	n/a	HHS	2022-2023 SY	n/a	Resigned from Extra Duty Position

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-4.	Elizabeth Graber	Extra Duty	Musical Director	n/a	Stipend of \$1,216	HHS	2022-2023 SY	n/a	Extra Duty Assignment
P-5.	Elizabeth Graber	Extra Duty	Bears Music Academy Club Advisor	n/a	Stipend of \$1,338	LMS/HHS	2022-2023 SY	n/a	Extra Duty Assignment
P-6.	Candace Urbanski	Resign	Club: Digital Media Club	n/a	n/a	HHS	2022-2023 SY	n/a	Resigned from Extra Duty Position
P-7.	Alexa Nicolaou	Volunteer	Volunteer Girls Basketball Coach	n/a	n/a	HHS	2022-2023 Season	End of Season	Volunteer Coach
P-8.	Ariadna Giraldo	Adjust	Part Time Para	n/a	Pro-rated on the basis of an annual salary not to exceed \$18,900 depending on number of days worked per week	District	12/12/22	6/21/23	Adjustment from 3 days per week to up to 5 days per week
P-9.	Matthew Trejos	Extra Duty	Sub-Chaperone	n/a	\$33.66 per hour	HHS	9/2022	6/2023	To cover for Chaperone for student (file #120522) on Tuesdays and Thursdays for a Dual Enrollment College Algebra Class through PCCC after School
P-10.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	12/21/22	n/a	For student (file #120622) for the Winter Concert
P-11.	Camille Ellerbrook	Extra Duty	ABA Home Therapy	n/a	\$45.34 per hour	District	2022-2023 SY	6/30/23	Home Therapy
P-12.	Christina Martin	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	12/6/22	n/a	For student (file #120622) for the Winter Concert
P-13.	Chelsea Perrone	Leave	Elementary BSI Teacher	n/a	n/a	RS	3/24/23	6/21/23	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act
P-14.	Matthew Warhol	Hire	Teacher of Physics	BA/2	Prorated on the basis of an annual salary of \$56,015	HHS	1/03/23	6/21/23	To Fill a Vacancy Created by the resignation of Lorren Hotaling
P-15.	Debra Ponticelli	Hire	Non-Instructional Aide	n/a	\$13.51 per hour No Benefits not to exceed 5 hours per day	LMS	Pending Criminal History Review	6/21/23	To Fill a Vacancy
P-16.	Alexandria Soto	Hire	Speech Language Pathologist	MA/11	Prorated on the basis of an annual salary of \$67,905	District	60 days from 12/13/22 or sooner	6/21/23	To Fill a Vacancy Created by the Retirement of Caroline Ferraro



**FINANCE AND ADMINISTRATION:**

**Alex Clavijo, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for November 2022 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.
- F-3. Approval to make the necessary transfers for the period November 1, 2022 through November 30, 2022, for the budget year 2022-2023 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- A-1. Approval to dispose of obsolete/non-working computer/technology equipment per attached list which will remain an integral part of the minutes.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: LMS 236589 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 237223 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 237558 and authorizes the Superintendent to notify the parents of the Board's decision.

**Board of Education Roll Call Vote**

	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**CLAIMS:**

**Anthony Puluse**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-1. Approval of the December 2022 Bill List.

It is recommended that the Board approve the bill list for the month of December 2022.



**Board of Education Roll Call Vote**

	<u>Mr. Puluse</u>	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**BUILDINGS AND GROUNDS:**

**Joseph Carr, Chairperson**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Cafeteria, All Purpose Room, Room 120, 121, & 123	Saturday, April 22, 2023 8:30 a.m. to 3:00 p.m.  *Note: The auditorium and gym are not available for this event	<b><u>Hawthorne Environmental Commission</u></b> 31 <sup>st</sup> Annual Cel Earth Bration
Auditorium	Monday, June 12, 2023 7:00 p.m. to 9:00 p.m.	<b><u>Hawthorne Environmental Commission</u></b> Annual June Environmental Program

**LINCOLN MIDDLE SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym	Saturdays 12/17/22-3/11/23* 3:00 pm-5:00pm  3/13, 3/14 & 3/15/23 6:30 p.m. 8:30 p.m.	<b><u>Hawthorne AAU Girls Basketball</u></b> Practice  *Note: Pending Proof of Insurance Not available 12/24/22 and 12/31/22

**JEFFERSON SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Gym	Tuesdays 12/2022 – 4/2023 6:30 p.m. to 9:00 p.m.  *Note: Not available the following dates: 12/1/22, 12/8/22, 12/29/22	<b><u>HS Color Guard/True Colors Independent</u></b> Winter Color Guard Practice

- BG-2. Approval of the deduct change order #1 in the amount of (\$85,743.52) awarded to Laumar Roofing Co. for Densdeck coverboard instead of fiberboard at Lincoln Middle School and Washington School; additional labor and material for installation of wood decking; additional labor and material costs for pointing the chimney at Washington School; and the deduction of the cost of repairs to the damaged gym floor at the high school.

- BG-3. Approval of change orders #1 and #2 awarded to Howard Storer for the High School Art, Band and Science rooms renovation project. These change orders include customized

clouds in science room, change in band room wall, drop ceilings in hallways, epoxy flooring, fume hood ductwork and connection, and additional required exit devices. The cost of these changes was offset by \$26,928 from the general allowance, for a net \$0 change to the original contract price.

- BG-4. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
2742	Chancellor Academy	Baraka Transit	1	\$50,400.00 + \$1,512.00	11/1/22 – 6/23

- BG-5. Approval to rescind the Central Station Fire and Burglar Monitoring agreement from December 1, 2022- November 30, 2023 with Signal Electric Company.

- BG-6. Approval of the Central Station Fire and Burglar Monitoring with Chief Security Systems, Inc. in the amount of \$876.00 per school, for a total of \$4,380.00 annually from December 1, 2022- November 30, 2023.

- BG-7. WHEREAS, the Hawthorne Board of Education (“the Board”) advertised for bids for the Science and Media Center Renovations at Hawthorne High School Project (“Project”); WHEREAS, on December 6, 2022, the Board received bids for the Project;

WHEREAS, the lowest bid for this Project was submitted by Apex Enterprises of Union, Inc. (“Apex”) with a base bid in the amount of \$1,789,000 together with Alternate 1 in the amount of \$47,000, Alternate 2 in the amount of \$19,000, Alternate 3 with a deduction of \$35,000 and Alternate 4 in the amount of \$4,000 for a total contract amount of \$1,824,000;

WHEREAS, the bid submitted by Apex is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Apex;

WHEREAS, the Board has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles;

WHEREAS, the Board may use the capital reserve account to implement a capital project in the Hawthorne District’s Long-Range Facility Plan (“LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2;

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay major account/fund to fund the total costs, less any excess costs, of an “other capital project,” which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3;

WHEREAS, the Project is an “other capital project” within the scope of the District’s LRFP, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3.

WHEREAS, the Board intends to transfer \$66,000 from its capital reserve account to its capital outlay/major account to fund Alternate 1 in the amount of \$47,000 and Alternate 2 in the amount of \$19,000.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Apex in a total contract amount of \$1,824,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days The Board of Education hereby authorizes the use of capital reserve to fund the Toilet Projects.
3. The Board hereby approves the total transfer of \$66,000 from the capital reserve account to the capital outlay/major account/fund to fund Alternate 1 in the amount of \$47,000 and Alternate 2 in the amount of \$19,000.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

\*BG-8. The Board approves the submission of the Health and Safety Statement of Assurance for the 2022-2023 school year.

**Board of Education Roll Call Vote**

	<u>Mr. Reicher</u>	<u>Mr. Shortway</u>	<u>Mr. Totaro</u>	<u>Mr. Carr</u>	<u>Mr. Clavijo</u>	<u>Ms. Ehrentraut</u>	<u>Dr. Morel</u>	<u>Mr. Puluse</u>	<u>Mrs. Goff</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Buildings & Grounds.....	Joseph Carr
Legislative .....	Joseph Carr
Finance & Administration .....	Alex Clavijo
PCSBA .....	Jennifer Ehrentraut
NJSBA.....	Abigail Goff
Policy.....	Alma Morel
HEF/SEPAC/PTOs.....	Anthony Puluse
Curriculum & Instruction .....	Bruce Reicher
Council Liaison .....	Marco Totaro

**PUBLIC BE HEARD:**

At this time, members of the public may ask questions or make comments on educational issues or school matters.

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**



